



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Application process

This form should be used to apply for funding from any of the five Community Engagement Forums.

Before completing this form, please ensure you check the project funding criteria and application guidance form. You can also get support with completing the application by e-mailing cefadmin@selby.gov.uk. Whether you are applying for a small grant or project funding you will need to complete section 1 and 3 of this application form and then either a grant information form or a project brief in section 2.

This is an application only and will be subject to an assessment process – we cannot guarantee support. The Community Engagement Forum Partnership Board will consider every application received. Please see the decision making flowchart to understand the process your application will go through.

After completing and saving, please send the Word form by email to cefadmin@selby.gov.uk. We would prefer not to receive applications by post, please.

We will let you know if you have been successful by email unless requested in writing.

Which Community Engagement Forum is this application to?

Please indicate which Community Engagement Forum this application is being submitted to (when applying to more than one CEF you will need to complete a separate application form for each CEF).

Central CEF	
Eastern CEF	
Southern CEF	
Tadcaster & Villages CEF	✓
Western CEF	



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section one: About your organisation

Q1.1 Organisation name

Tadcaster Town Council

Q1.2 Organisation address

What is your organisation's registered address, including postcode?

The Ark
33 Kirkgate
Tadcaster LS24 9AQ

Telephone number one

01937 834113

Email address (if applicable)

clerk@tadcastertowncouncil.co.uk

Telephone number two

Web address (if applicable)

www.tadcastertowncouncil.co.uk

Q1.3 Main contact details

Give us the details of the person in your organisation that is the main contact.

Title	Forenames (in full)	Surname
Mrs	Jane	Crowther
Position or job title		
Clerk and RFO		

Q1.4 Organisation type

What sector does your organisation fit into?

Social enterprise	
Charity	
Voluntary or community group	

Other	<input checked="" type="checkbox"/>	Please describe	Council
-------	-------------------------------------	-----------------	---------

When was your organisation set up?

Day		Month		Year	1976
-----	--	-------	--	------	------



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q1.5 Reference or registration numbers

Charity number	
Company number	
Other (please specify)	

If you are an unincorporated association and not registered with the Charity Commission, please tick this box and send us a copy of your governing documents (for example, constitution or set of rules) with your application.

Q1.6 Is your organisation VAT registered?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

Please note that applications cannot be used to support expenditure on VAT reclaimable by the applicant from HM Revenue and Customs.



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Section Two: Grant information or Project Brief (separate document)

Please see the Allocation of Funding Framework and application guidance form to check whether you will need to complete a Grant information form or a Project Brief.

Q2.1 What is the title of your application?

Tadcaster Gateways Project

Q2.2 Please list the details of your application (500 words limit)

Background

In 2016 Tadcaster Town Council embarked on an ambitious project to enhance the appearance of Tadcaster through improved planting scheme for visitors and residents alike.

The gateways project is identified in the Local Development Plan and supports the local economy by making the Town more inviting.

The project included:

- Larger flower beds and increased frequency of grass cutting around the gateways signs
- Improved planting of beds
- New raised bed
- Silver birch trees behind the gateway signs
- Purpose made brackets and 26 hanging baskets in the bus station

The total cost of the project was £8919, funded as follows Tadcaster Town Council £5000, CEF £2000, NYCC Locality Budget £1919. The ongoing annual plating cost to be paid for by the Town Council. In 2017 the Town Council continued to develop the scheme to help to promote the Town as 'open for business'. The Town Council increased its budget by £2000 and Councillor Metcalfe used his Community Budget allowance of £4000.

Application Details

The Town Council would like to continue to improve the planting and to this end has identified several areas, one being the York Road gateway to Tadcaster and the grassed area at the entrance of Field Drive. The Council has in principle agreed to support the annual planting and fund the creation of the new flower bed (12ftx8ft), 1 sleeper high £582, but for maximum impact and to see conformity between East and West and provide a 2 sleeper high bed in line with the two at the entrance to Station Road. The Council is therefore looking for the cost difference of £462.



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.3 Is there a specific date your applications needed to be funded by?

March 2017

Q2.4 Which two objectives in the specific Community Development Plan will your application meet? (250 word limit for each objective)

Which objective?	How will you achieve this?
<p>Objective 1: Economy Retail Tourism Tadcaster Regeneration</p>	<p>Each year the Town Council pays for the planting of the tubs and flower beds in the Town to ensure that there is a splash of colour and enjoyment for both residents and visitors.</p> <p>To help the regeneration and improvements to the Town in 2016 and 2017 the Town Council invested in Tadcaster in Bloom which included: The project included:</p> <ul style="list-style-type: none"> - Larger flower beds and increased frequency of grass cutting around the gateways signs - Improved planting of beds - New raised bed - Silver birch trees behind the gateway signs - Purpose made brackets and 26 hanging baskets in the bus station <p>In 2017 the Council approached businesses in the Town to help support the annual planting with sponsorship. In return for the support the Council supplies Tadcaster in Bloom sponsorship signs and an article in 'Tadcaster Today' to not only promote the scheme but the businesses.</p> <p>Following on from the Bridge Opening Celebration and the Tour de Yorkshire a new programme of festivals and events is planned led by a new Events Management Team 'TEMPT'. To make the Town as attractive and special as possible, the Council wish to add to these festivities by improvements to the streetscene and in the case of this application for a grant, to provide enhanced planting.</p> <p>Support towards the planting enables the Town to showcase itself to residents, businesses and visitors.</p>



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Objective 2:
Community Leisure Culture
and education

For two years the Guides have planted bulbs in different locations around the Town and are looking to make this a regular Autumnal even. The floral display in Spring can be enjoyed by all.

With the enhanced planting scheme came the need for watering and thanks to the invaluable hardwork and enthusiasm of Bee Rowntree in 2017 the Tadcaster in Bloom Volunteer Watering Groups were established. To support the watering groups the Council invested in watering equipment, hi-vis and marketing flyers and from the initial idea the groups were established and continued to grow throughout the summer months. To celebrate, express thanks to all and also to promote the watering groups a Community Event was held in October. We look forward to recruiting more members of the local community next year.

Q2.5 Please outline how the application will benefit the specific CEF area and why there is a need for your proposal? (500 word limit)

The gateways to Tadcaster are the first impression that visitors see and all are equally important. The gateway on York Road has been improved by the enhanced planting around the gateway sign but the addition of a vibrant and colourful flower bed at the entrance to field drive would increase the impact and utilise an area that already has a bench and litter bin. The field drive entrance is highly visible site to pedestrians, cyclist and motorist and in the Council belief the most used entrance in the East of Tadcaster.

As identified above the Council would like to make the Town as attractive and special as possible to residents and visitors alike by improvements to the streetscene and in the case of this application for a grant, to provide enhanced planting.



COMMUNITY ENGAGEMENT FORUM APPLICATION FORM

Q2.6 How much funding are you requesting? £462.00

Please provide a breakdown of the different cost elements associated with your application:

Cost Element	Cost (£)
Field Drive Entrance	
- create raised bed 1 sleeper high, size 12ft x 8ft	582.00
- create raised bed 2 sleeper high, size 12ft x 8ft	1044.00
Difference	462.00
- ongoing annual planting costs Summer £518, Winter £518	1036.00
Total Cost	2080.00

Q2.7 Is the total cost of the application more than the amount you are requesting?

Yes	<input checked="" type="checkbox"/>	No	<input type="checkbox"/>
-----	-------------------------------------	----	--------------------------

If yes, where will you get the other funding from and has this been secured?

The Town Council has agreed in principle to the funding of the project.
